

**Town of Westerly Housing Authority**

**5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891**

**TELEPHONE (401)596-4918 / FAX (401)348-0714**

**MEETING MINUTES**

**BOARD OF COMMISSIONERS**

**TUESDAY, July 16, 2013**

**6:00 PM PARK VIEW**

**CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Commissioners was called to order by the Chairman, Gary Murano. Present for roll call were Commissioner Michael Gulluscio and Commissioner Lauren Materese. Also present were the Executive Director, William Valentine and Attorney George Comolli. Vice Chairman Brian Lumnah was excused and Commissioner Katherine Vacca was absent. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

**MINUTES**

Commissioner Materese made a motion to accept the minutes of the June 11, 2013 meeting. Seconded by Commissioner Gulluscio, the motion passed.

**TREASURE'S REPORT**

On motion made by Commissioner Materese, seconded by

**Commissioner Gullusico, the Treasurer's Report was accepted and after discussion, motion passed.**

#### **REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

**The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Murano and seconded by Commissioner Materese, motion passed.**

#### **REPORT OF LEGAL COUNSEL**

**The Counsel's Report will be disclosed during the executive session.**

#### **TENANT INPUT**

**The tenants discussed the following items: Change machine for laundry room was requested and Rules regarding tenant conduct be reposted for the complex.**

#### **BILL & COMMUNICATIONS**

**The Executive Director reported that all bills were paid. Commissioner Gulluscio made a motion to accept the Bills and Communications report as presented. Seconded by Commissioner Materese, motion passed.**

#### **REPORT OF COMMITTEES**

**Commissioner Gulluscio distributed information on iPads.**

## **UNFINISHED BUSINESS**

**Union Vacation Agreement Amendment was signed and presented to legal counsel.**

**Chestnut Court - Roof and Siding Repair Contract was motioned for acceptance by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

**Chestnut Court – Stair tread Replacement Contract was motioned for acceptance by Commissioner Gulluscio and Seconded by Commissioner Materese, motion passed.**

**Chestnut Court – Exterior Concrete Stair and Railing Contract tabled for more bids.**

**Chestnut Court – Fencing / Gate for Easement Pricing motioned to table for more bids by Commissioner Gulluscio and Seconded by Commissioner Materese, motion passed.**

**Vote on Employee Policies was motioned for acceptance by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

## **NEW BUSINESS**

**Open Meeting Investigation – No Violation Found by AG Office.**

**Sherwin-Williams Flooring Contract was motioned for acceptance by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

**Winter Conference Travel was motioned for acceptance by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

**Summer Dinner Meeting was decided by the board not to have the Summer Dinner Meeting in light of the budget cuts being experienced by WHA.**

**Shrubbery removal for Park View was motioned for acceptance by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

**Human Resources for WHA was discussed. It was motioned not to pursue further benefits from the Town of Westerly and invest in training the Executive Director by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**

## **EXECUTIVE SESSION**

**The board motioned to go into executive by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed. (sealed)**

## **ADJOURMENT**

**The was motioned for the next meeting to be held at Chestnut Court, August 13, 2013 at 6 pm and then adjournment by Commissioner Materese and Seconded by Commissioner Gulluscio, motion passed.**